

# Confidentiality Policy of the Drew University Libraries

The following policy is based on the "Sample Confidentiality Policy" recommended by the New Jersey Library Association and is based on NJ State Law:

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The Drew University Libraries believe it is the basic right of every individual to read what he/she wishes without fear of censure or legal consequence. It also affirms the right of every person to privacy. The Libraries will do everything in their power to protect each user's right to privacy with respect to all information required for registration and for information sought or received, and materials consulted, borrowed, or acquired.

Such records will not be made available to any individual, organization, or government agency except pursuant to N.J.S.A 18A:73-43.2 which reads: "Library records which contain the names or other personally identifying details regarding the users of libraries are confidential and shall not be disclosed except in the following circumstances: a. The records are necessary for the proper operation of the library; b. Disclosure is requested by the user; or c. Disclosure is required pursuant to a subpoena issued by a court or court order. L. 1985, c 172, s. 2, eff. May 31, 1985."

Further, in keeping with N.J.S.A 18A:73-43.2, the Drew University Libraries will not ask a patron to waive his/her right to confidentiality and privacy.

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Affirmed by the Library Dean's Council September 7, 2016